

PARTNER SELF-ASSESSMENT REPORT¹

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Partner name	Technical College of Applied Science Urosevac
Acronym	TCASU
Contact person	Predrag Stanojevic, Jelena Rajovic

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

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¹ This report concerns quality issues of NatRisk project. The contact person from each partner institution should complete this form annually, in consultation with the members of the partner institution project team, and submit the report by email to s.priest@mdx.ac.uk and natriskuni@gmail.com by and Sept 30th each year. The reports will be reviewed by the Quality Assurance Committee and a short report will be prepared and submitted to the Project Management Committee.

1. Partner contributions

Please describe shortly your contribution to the project within each of activities defined by LFM and comment if necessary. If it is not foreseen to take part in some of activities, please mark it with n/a. If some activity has not started yet, please indicate that. If your team didn't accomplish some task, please give the reasons.

Activities - LFM code	Achieved to date	Comment
1.1 Report on natural disasters in WB	The report to WP1 leaders (BOKU) on existing disasters and risk management practices in Kosovo* created and delivered.	
1.2	n/a	
1.3 Report on master curricula best practices in EU partners and Catalogue of competencies	n/a	
2.1 Defined aims, specific competencies and learning outcomes of master curriculum per HEI in WB; Book of courses	Catalogue of courses prepared. Preliminary version sent to UNI.	
2.2 Defined courses content and syllabi	Courses and syllabi defined. Preliminary version sent to UNI.	
2.3 Teaching staff trained	- Our team of teachers attended Training of teaching staff at Obuda University- OE, Budapest, Hungary, from 23 rd to 27 th May 2017 - Our team of teachers attended Training of teaching staff at Middlesex University-MU, London, United Kingdom, from 27 th June to 1 st July.	
2.4 Agreements for internships signed	The inter-institutional agreements were prepared with KPA, TUC and VSUP. Agreements were prepared for signing and sent to KPA, TUC and VSUP.	
2.5 Harmonization of teaching environment with EU best practices and purchasing of laboratory equipment and literature	Tender call launched, equipment, software and literature purchased and laboratory is about to be established.	

3.1 Surveillance of citizens' and public sector awareness regarding natural disasters	Fulfilled 309 questionnaires for 3.1 Survey of citizens, and public sector awareness (choice of target groups of citizens and public sectors, sending and collecting of questionnaires)	-
3.2 Study visit reports	- Study visit to Obuda University- OE, Budapest, Hungary, from 23 rd to 27 th May 2017 - Study visit to Middlesex University- MU, London, United Kingdom, from 27 th June to 1 st July 2017.	
4.1 Students enrolled 4.2 Master curricula implemented 4.3 Students' internships realized 4.4 Participants trained 4.5 Quality report on master curricula 4.6 Quality report on trainings	These activities have not started yet.	
5.1 Minutes of the meetings	n/a	
5.4 Report of the external auditor	- TCASU participated the preventive monitoring meeting, which was organized upon the request of the National Erasmus Officer, Kosovo*. It was the joint meeting with representatives of TCASU and UPKM, where we presented the past and future activities regarding the NatRisk project. The meeting was held in the UPKM premises on 9 th of May 2017. The minutes of the meeting and report were created.	
6.1 Dissemination plan created	- promotion of the project on the School's website.	
WP7 Exploitation 7.1 Sustainability plan created 7.2 Master curricula accredited 7.3 Student and staff mobilities realized	n/a	
8.1 Kick-off meeting	Participation in the kick-off meeting held in Nis	
8.4 Project correspondence	- Day-to-day communication with NatRisk project coordinator from UNI.	

2. Changes

Please indicate any changes in project realisation from the partner institution during the report period and comment on any likely impact on the project and suggest remedial actions

Changes to the planned contributions to the project	Likely implication for WP activities and suggested actions	Date of notification to NatRisk coordinator

3. Financial matters

Please indicate amounts of received instalments, expenditure within budget lines, and status of financial reporting on NatRisk management platform. Please comment any variation in the expected pattern of spending. This report will be considered in conjunction with the Financial Table on the NatRisk Management Platform.

	No. of the instalment	Amount	Date	Comment
Received	1.2017-996-1991/12	2.852,25 €	10.03.2017.	
	2.2017-996-9802/2	5.682,25 €	04.09.2017.	
	3.			
	4.			
Spent		Spent from Erasmus+ grant	Comment	
	1. Staff Costs	683 €		
	2. Travel Costs	243,16 €		
	3. Costs of Stay	1.920 €		
	4. Equipment Costs			
	5. Subcontracting Costs			
	6. Special Mobility Strand			
Total		2.846,16 €		

	Yes	Partially	No	
Reported	Financial excel table on the NatRisk platform filled-in		x	
	ITR, Time Sheets and Staff Convention forms completed		x	
	Supporting documents provided and uploaded to the NatRisk platform		x	

Location, date

Leposavic, September 08th

Signature

